



## **Steward Meeting – Tuesday, August 5, 2025 at 530pm**

**Host:** Jodi Coville, Chief Steward, Executive Administrator

### **Minutes**

### **Local Updates**

- Summertime is peak vacation time
- Pride events all summer long from Toronto to Niagara
- **DARTS Campaign** – Moving Forward Together kicks off – To bring awareness to the services DARTS provide [DARTS - Moving Forward Together - CUPE Local 5167](#)
- **Pride Hamilton** this weekend at Pier 4 – The Equity Committee will be there! August 8th to 10<sup>th</sup>
- Watch for **Committee Self Nominations** posted by September 1<sup>st</sup>, follow instructions.
- **Labour Day** – Monday, September 1, 2025, stay tuned for details

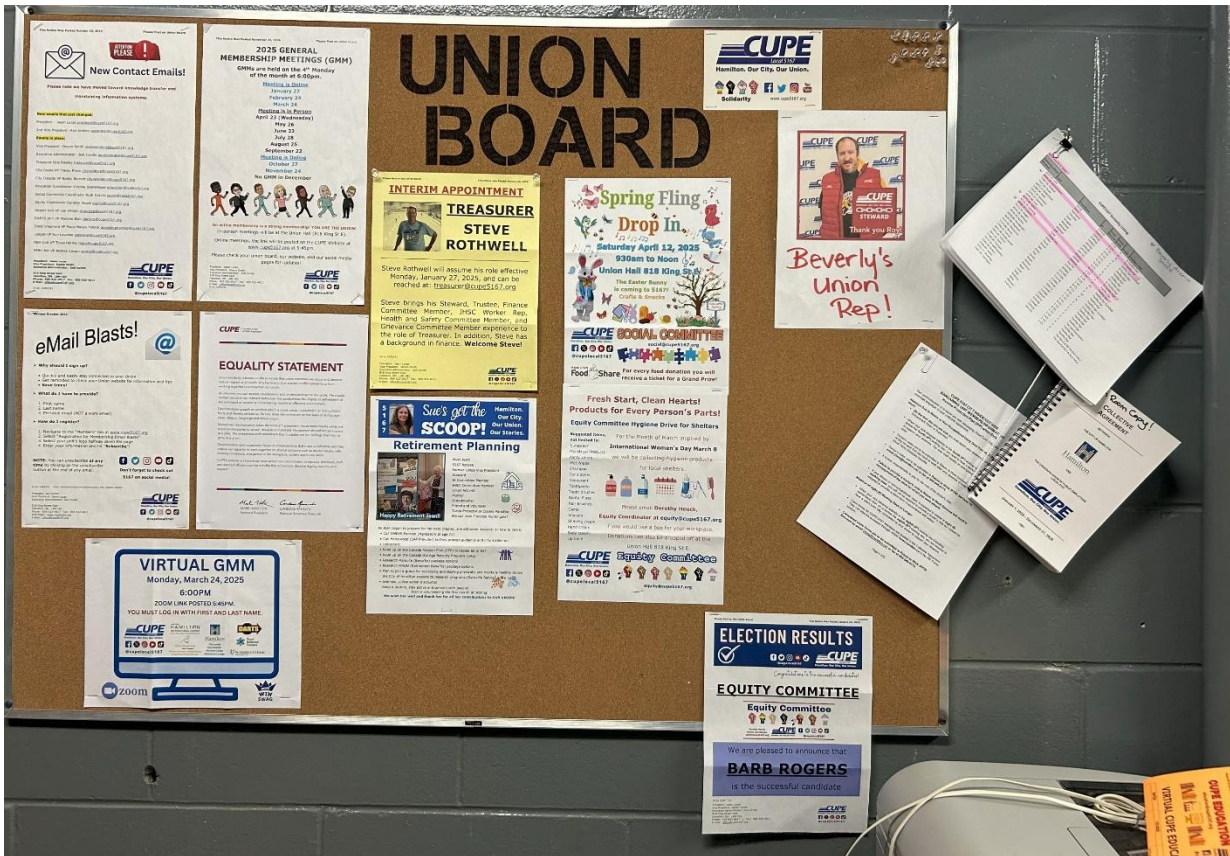
**Next GMM:** INPERSON Monday, August 25, 2025 at 6pm – 818 King St E

**Next Steward Meeting:** ONLINE Tuesday, September 2, 2025 at 530pm

### **What is on your Union Board?**

- Signage
- Current union postings
- Who is my Steward
- List of GMM for the year
- Register for eblasts
- Executive contact list

- Call the office to request copies of anything missing



## Steward in the Workplace

- Ensure I receive steward and membership eblasts
- Connect with every new member (Are they a member in good standing, where to find their CA, other information that is helpful)
- What is happening? (Share local updates, promote participation and events)
- Connect with my Unit Vice President
- Know who are the JHSC Reps and Labour Management, so you can refer members to the appropriate path of action
- Understand the Collective Agreement (Sick time, overtime, discipline)
- Adhere to bylaws and policies for stewardship

### **A member asks you what information is available for maternity leave?**

- Review the Collective Agreement
- Review any employer information (policy or FAQs)
- Review employment insurance (EI)
- Accommodation / Protected Grounds
- Connect to HR

### **HOMEWORK! Write the grievance and get a chance to win a 5167 Jacket**

- Email the completed grievance form and notes to Jodi at [administrator@cupe5167.org](mailto:administrator@cupe5167.org) by Friday, August 15, 2025 at 4pm

Member: Dwayne Johnson

123 Street. Ham ON 905-555-555

Dwayne received a letter stating he got a written warning for his conduct with a community resident on August 1, 2025.

Write a grievance and notes based on the information provided, what questions would you have? Make up details as needed.

### **Steward eLearning:**

[Stewards eLearning - CUPE Local 5167](#)

PASSWORD REQUIRED: 5167SELA

### **What's Happening**

- SUMMERTIME – TAKE SOME VACATION!

- Committee Self Nominations – September 1, 2025 (2 year term – November 1<sup>st</sup> 2025 to October 31, 2027)
- Labour Day STAT HOLIDAY – Monday, September 1, 2025
- CUPE OD HCWCC – September 16 to 19, Sheraton Parkway, Richmond Hill
- Take Back the Night – Thursday, September 18, 2025
- Orange Shirt Day – September 30, 2025
- CUPE National Convention – Oct 6 to Oct 10
- Thanksgiving STAT HOLIDAY – Monday, October 14, 2025
- CUPE OD IWAC & HS Conference – Oct 20 to Oct 24, Delta Hotels, Ottawa
- CUPE Fall School – Oct 28 to Nov 2, 2025
- Remembrance Day – Tuesday, November 11
- CUPE OD Racial Justice/Human Rights Conference – Nov 24 to Nov 27, Sheraton, Toronto
- Steward Appreciation – December 4, 2025
- Social Committee Breakfast with Santa – December 6, 2025
- **City & Union Holiday Closure** – The office will close at noon on Wednesday, December 24, 2025 and reopen on Monday, January 5<sup>th</sup>, 2026.
- Christmas STAT HOLIDAY – Thursday, December 25, 2025
- Box Day STAT HOLIDAY – Friday, December 26, 2025
- **Happy New Year, welcome 2026!**
- New Years STAT HOLIDAY – Thursday, January 1, 2026
- Union Office Closed – Friday, January 2, 2026
- Please note the office is closed on Friday, January 2, 2026 and reopens Monday, January 5, 2026 after the shutdown starting Wednesday, December 24, 2025 at noon (Working staff leave early).
- HDLC Delegate Opportunities January 2026
- Black History Month - February
- Family Day STAT HOLIDAY – Monday, February 16, 2026
- International Women's Day – March 8
- International Day for the Elimination of Racial Discrimination – March 21
- CUPE OD SSWCC Conference – March 10 to March 13 (Ottawa)

- New Steward 2-year Term posted – April 1<sup>st</sup> (July 1<sup>st</sup>, 2026 to June 30,2028)
- 3-Year Trustee posted – April 1<sup>st</sup> (June 1<sup>st</sup>, 2026 to May 31, 2029)
- Two Sergeant At Arms posted – April 1<sup>st</sup> (June 1<sup>st</sup> 2026 to May 31, 2028)
- Good Friday STAT HOLIDAY – Friday, April 3, 2026
- Easter Monday STAT HOLIDAY – Monday, April 6, 2026
- CUPE OD OMW Conference – April 7 to April 11 (Ottawa)
- Victoria Day STAT HOLIDAY – Monday, May 18, 2026
- CUPE OD CUPE Ontario Convention – May 27 to May 30 (Toronto)
- Indigenous History Month - June
- Canada Day STAT HOLIDAY – Wednesday, July 1, 2026
- Civic Holiday STAT HOLIDAY – Monday, August 3, 2026
- Labour Day STAT HOLIDAY – Monday, September 7, 2025
- Orange Shirt Day – September 30, 2026
- CUPE OD HCWCC Conference – September 22 to September 25 (Sheraton Parkway Hotel Richmond Hill)
- CUPE OD IWAC & HS Conference – October 5 to October 9 (Sheraton Parkway Hotel Richmond Hill)
- CUPE OD Women's Conference – November 24 to November 27 (Toronto)
- Thanksgiving STAT HOLIDAY – Monday, October 12, 2026
- Remembrance Day – Tuesday, November 11
- Christmas STAT HOLIDAY – Friday, December 25, 2026
- Box Day STAT HOLIDAY – Saturday, December 26, 2026 (Monday, December 28)